

# GUIDE FOR YOUR NEXT INTERVIEW

FOLLOW THESE TIPS TO ACE THAT JOB INTERVIEW AND GET  
YOU CLOSER TO YOUR DREAM CAREER!

# PREPARING FOR THE INTERVIEW

## KNOW THE COMPANY

Research company position and your interviewer. It also pays to know about the company's history, mission, and vision.

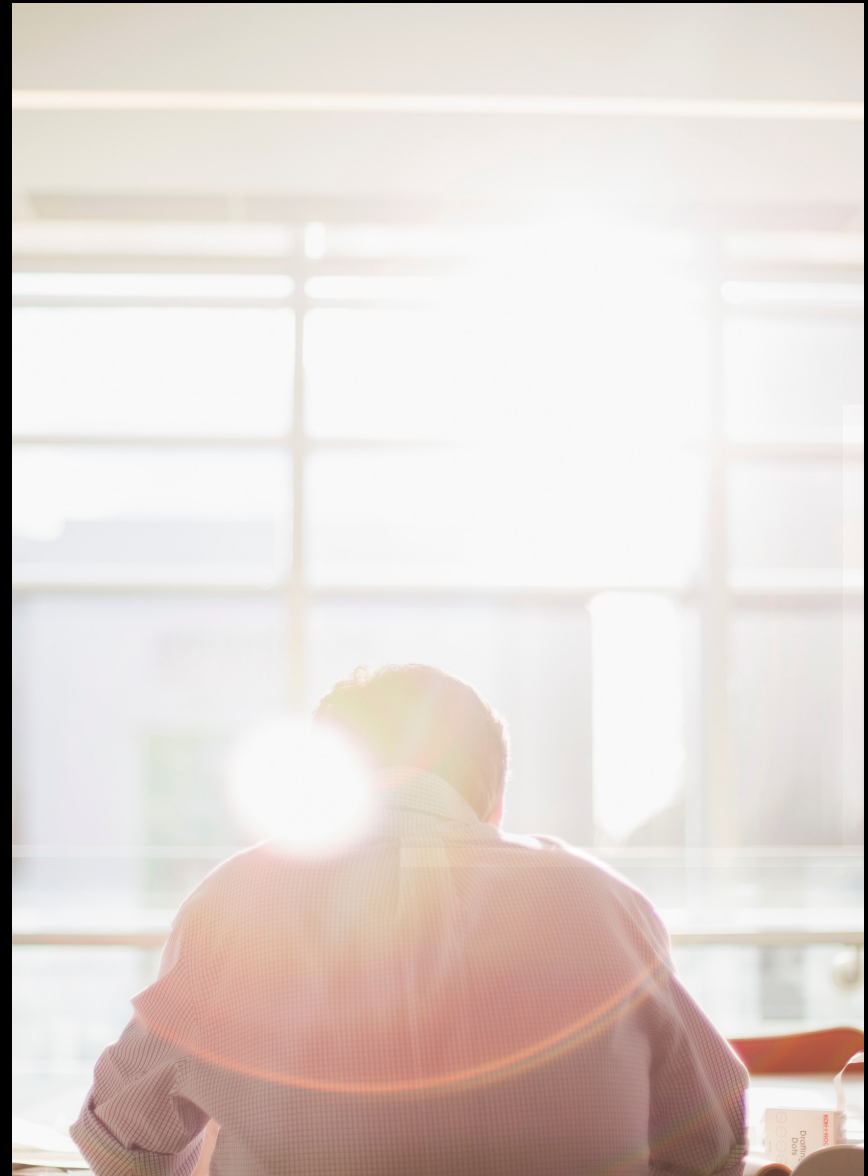
## CONFIRM INTERVIEW

Check time and location. Know how to get there using different modes of transport and routes.

## GATHER MATERIALS

- Copies of resume
- Portfolio
- Paper and pen
- Business cards
- Reference list
- List of questions to ask

Prepare these the night before your interview!



# CONDUCTING THE INTERVIEW

## DRESSING FOR SUCCESS

- Professional Outfit
- Dark or Neutral Colors
- Clean and polished shoes
- Trimmed fingernails
- Neatly trimmed beards and mustaches
- No noticeable fragrances
- No distracting jewelry
- Avoid visible piercings or tattoos
- Be overdressed than underdressed

## ARRIVING AT THE INTERVIEW

- Arrive 15 to 20 minutes early
- Inform the receptionist
- Try to engage and interact politely with the receptionist
- Turn off cell phone to avoid distractions.



# WANT TO LEARN MORE HOW TO ACE YOUR JOB INTERVIEW?

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